

Learn 8 and 1 – Type this entire lesson, print, and have parents initial that you typed this page and used correct keyboarding technique.

Type 1 line of k8k8k8k8k8.....
Type 1 line of ki8ki8ki8ki8.....
Type 1 line of alalalalal.....
Type 1 line of aqlaqlaqlaql.....

k k 8k 8k kk 88 k8k k8k 88k 88k Reach up for 8, 88, and 888.
Key the figures 8, 88, and 888. Please open Room 88 or 888. } 2X
a a 1a 1a aa 11 ala ala 11a 11a Reach up for 1, 11, and 111.
Add the figures 1, 11, and 111. Has just 1 of 111 finished?

Key 11, 18, 81, and 88. Just 11 of the 18 skiers have left.
Reach with the fingers to key 18 and 188 as well as 1 and 8. } 3X
The stock person counted 11 coats, 18 slacks, and 88 shirts.

The quiz on the 18th will be on pages 11 to 18 and 81 to 88.
Just 11 of the 118 boys got 81 of the 88 quiz answers right.
hand axe lava gas can mask jazz band lack cash a small flask } 2X
Ms. Hamm can call a cab, and Max can flag a small black van.
she quit with just that play fair goal will help they did go
Dru said you should try for the goal of top speed this week.

as in re on we no ax up gas oil red mop fee hum are you were
You, in fact, saw him on a pump barge up at my mill at noon.
if so is do id go us me am by an ox and the for men end form } 1X
She is to go by the zoo to sign a work form for the six men.
if as so in is re do on go we us no me ax am up by pi an kin
If she is at the inn, we may go by car to see a poppy field.
Ty is to pay for the eight pens she laid by the audit forms.
Keith is to row with us to the lake to fix six of the signs.

**Type each paragraph one time. Only hit the enter key at the END of each paragraph.

Do you think someone is going to wait around just for a chance to key your term paper? Do you believe when you get out into the world of work that there will be someone to key your work for you? Think again. It does not work that way.

Even the head of a business now uses a keyboard to send and retrieve data as well as other information. Be quick to realize that you will not go far in the world of work if you do not learn how to key. Excel at it and move to the top.